

NATIONAL FLOOR COVERING ASSOCIATION

INSTALLATION REVIEW GUIDE - LAMINATE FLOORING

Project Name: _____

Review / Claim No.: _____

Project Address: _____

Inspector: _____

Product Location: _____

Review Date (D/M/Yr): _____

(list room areas) _____

Installation Date (D/M/Yr): _____

Owner's Name: _____

Owner's Phone No.: _____

Flooring Contractor: _____ Contact: _____ Phone: _____

NOTE: Review Evaluations must be based on Industry recommendations and applicable NFCA standards.

Review Report: 1 2 3 4

(Refer to last page)

ITEM	Not Applicable	Acceptable	Not Acceptable	Brief Explanation
Substrate:				
Substrate location (s)				Below Grade ___ on Grade ___ Above Grade ___
Substrate system / type				
Underlayment type / material				
Substrate condition				
Level / flatness tolerance				
Testing provided				Moisture Test: _____ Alkalinity Test: _____
Environment:				
Environment Condition				Area Temperature: _____ Substrate Temperature: _____
Heating System Type				Humidity Level: _____
Materials conditioned prior to installation				
Materials:				
Flooring Manufacturer / Product				Pattern No.: _____ Lot No.: _____
Type: Strip ___ Plank ___ Sq Edge ___				Size: _____ Usage rating: _____
Joint / edge type				
Material flaws				
Material damage				Freight ___ Broken / Cracked / Stained ___ Other: _____
Adhesive				Type / Grade: _____
Accessories / edgings				Types: _____
Other:				

Project Name: _____

Inspection / Claim No.: _____

ITEM	Not Applicable	Acceptable	Not Acceptable	Brief Explanation
Workmanship:				
Substrate preparation (patching, etc.)				
Underlayment type / material				
General layout and seam direction				
Pattern match / alignment across seams				
Fill placements / locations				
Neat / Tight-fits along walls and abutments				
Seam tightness / appearance				
General flooring clean-up / scrap removal				
Protective coverings installed				
Other:				
Flooring Failure Attributable to:	Not Applicable	Apparent Cause		Brief Explanation
Quality of workmanship				
Type of subfloor / location				
Excessive subfloor irregularities / undulations				
Moisture condition in area of failure				
Area flooding				
Excessive or insufficient heat in area				
Subfloor contamination migration				
Expansion / contraction of flooring				
Joint / Adhesive bonding failure				
Lifting of patching compound				
Substrate movement				
Construction / trade damage				
Other:				

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Consumer Attributable Flooring Failure:	Not Applicable	Apparent Cause	Brief Explanation
Traffic discoloration			
Sunlight / heat discoloration			
Moving damage			
Surface staining			
Surface indenting			
Scuffing of surface finish			
Inadequate / incorrect maintenance			
Other:			
Maintenance Information:	Name / Type	Brief Explanation	
Cleaning Frequency Light Heavy			
Cleaning products used			
Cleaning methods used			
Other:			

Project Name: _____

Inspection / Claim No.: _____

Recommendations: Floor Covering Contractor Replace / Adjust _____

Owner / Builder to assume Responsibility _____

Comments:

Description / Diagram of Area:

Review Reports:

- 1 Pre-Installation Report Date: _____ Inspector: _____
- 2 Interim Report Date: _____ Inspector: _____
- 3 Final Report Date: _____ Inspector: _____
- 4 Post-Installation Report Date: _____ Inspector: _____